



PRICING SHEET

40% - General Ongoing Bookkeeping Services

- 40% of total charge to the client
- Bookkeeping
- Accounts Receivable/Payable
- Reports
- Financials by the 20th of each month (if all documents received in a timely manner)

50% - Ongoing VIP Services

- General Ongoing Bookkeeping Services (Included)
- 50% of total charge to the client
- Client Facing Management Services
- Phone Calls, Emails, Zoom Calls

50% - Clean-up Services (Greater Than 1 Month)

- 50% of total charge to the client
- Typically completed in 2 weeks or less (unless there are unusual circumstances and documentation is received in a timely manner)

\$50.00 - Quoting Services (Single Business)

- Review Services
- Review Industry
- Senior Level Consult
- Provide Quote Estimate Document

50% of 1 month Service Fee or \$150.00/per potential – Closing Sales Services

- Industry Research
- Client Review Questionnaire
- QB File Review (if possible)
- 1 Zoom Call with Potential Client
- 1 Follow-up Call

Pricing Varies - Special Project Services (One-Time Projects)

- Project Evaluation
- Project by Project Basis – Discovery, Documentation, Deliverables

(844) 62ALIGN

(844) 622-5446

www.alignprofessional.com

[@alignprofessional](https://www.instagram.com/alignprofessional)

info@alignprofessional.com